**Dublin and Glendalough**

**Diocesan Youth Council**

To see all church communities in Dublin & Glendalough full of young people who are actively developing and growing in their faith in God.

APPLICATION PACK

FOR THE POST OF:

Dublin and Glendalough

Diocesan Youth Ministry Development Officer

Full-time 3 year contract

Please send completed forms to:

Dublin and Glendalough Youth Council, Diocesan Office, Church of Ireland House, Church Avenue, Rathmines, Dublin 6 by Friday, 22nd April 2017.

Interview date: week beginning 8th May 2017

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| **Applicant’s Personal Details** |
| Name | |  |
| Correspondence Address | |  |
| Mobile Phone No | |  |
| Landline No | |  |
| E-mail Address | |  |

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| --- | --- | --- | --- |
| **Details of academic Qualifications – most recent first**  Include under-graduate & post-graduate qualifications. *Please use separate sheets if necessary.* | | | |
| Qualification & Grade | Awarding University, College or Institute | Length of Course | Final results received:  DD/MM/YYY |
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| **Work Experience (Employment) – Most recent first** | | | |
| Employers Name & Address | Date(s) of service | Position(s) held | Dates in each Position |
|  |  |  | From:  To: |
|  |  |  | From:  To: |
|  |  |  | From:  To: |
|  |  |  | From:  To: |
|  |  |  | From:  To: |

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| **Experience relevant to the post (Voluntary) – most recent first** | | | |
| Agency Name & Address e.g. Church, BB/GB, Scouts, Youth Club, Youth Council etc. | Date(s) of service | Position(s) held  *E.g. if leadership role such as co-ordinator BB captain etc.* | Dates in each Position |
|  |  |  | From:  To: |
|  |  |  | From:  To: |
|  |  |  | From:  To: |
|  |  |  | From:  To: |

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| **Areas of Special interest or other courses – relevant to post** | |
| Area | Expertise/Experience/Specialism |
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| **Please demonstrate in no more than 200 words per section and using knowledge skills and experience, how you fulfil the Criteria for this post.** *Please use separate sheets if necessary.* | |
| A committed Christian with an active faith with an understanding of and empathy with the spectrum of Anglican traditions within the Church of Ireland. | |
| Theological engagement with youth culture and the Gospel and sharing that with young people | |
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| Relevant youth ministry experience. | |
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| Ability to both work as a self-starter as well as part of a team. | |
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| Leadership capabilities | |
|  | |
| Communication skills | |
|  | |
| Ability to provide both training and support for those in leadership in youth groups. | |
|  | |
| **Names & Contact Details of Referees** | | |
| **Referee 1** | | |
| Name |  | |
| Address |  | |
| Work Tel Number |  | |
| Home Tel Number |  | |
| Mobile No. |  | |
| E Mail | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | |
| **Referee 2** | | |
| Name |  | |
| Address |  | |
| Work Tel Number |  | |
| Home Tel Number |  | |
| Mobile No. |  | |
| E Mail | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | |
| **Referee 3** | | |
| Name |  | |
| Address |  | |
| Work Tel Number |  | |
| Home Tel Number |  | |
| Mobile No |  | |
| E Mail | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | |

Please Note:

1. Close relatives and friends should not be listed as referees.
2. As it is probable that referees will have to be contacted outside of office hours, it is crucial that phone numbers (preferably mobile numbers) outside of working hours, are given.
3. If the current employer (*where applicable*) is not named as a referee, the interview panel reserves the right to seek a reference from the current employer.
4. The interview panel in its sole discretion will determine the suitability of any reference. The interview panel further reserves the right to seek from a candidate the names of additional referees.

Do you have a full driving licence and access to a car that you can use for work? Yes / No

Have you ever been convicted of criminal offence or  
are currently subject to a police investigation? Yes / No

Have you ever been subject of an investigation-alleging   
you were the perpetrator of adult or child abuse? Yes / No

How much notice are you required to give your current employer? …………………

*I hereby declare that all the particulars furnished on this application form are true and correct to the best of my knowledge and that I am aware of the qualifications, requirements and particulars for this post, as set out in the advertisement and other relevant documentation*.

Signature …………………………………………………………………………………. Date …………………….